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# 2013 Candidate Guide

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## Chelan County

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Chelan County Elections  
350 Orondo Ave. Level 3, Wenatchee WA 98801  
PO Box 4760, Wenatchee WA 98807  
509.667.6808  
[www.elections.chelancountywa.gov](http://www.elections.chelancountywa.gov)  
[elections.ballots@co.chelan.wa.us](mailto:elections.ballots@co.chelan.wa.us)

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# 2013 CANDIDATE GUIDE

## CHELAN COUNTY

### LETTER TO CANDIDATES:

Dear Candidate:

Congratulations on your decision to run for office. This guide contains information that you may find helpful, including important election dates, filing information, voter information requests and more.

Our office has a variety of information you may find useful. Precinct maps are available online or may be purchased in our office. We also have voter registration reports, which include walking lists, voter turnout information, election results by precinct, and more. The request form used to order voter information is included in your packet.

You may need to file with the Public Disclosure Commission. If you have any questions regarding PDC, please contact them at [www.pdc.wa.gov](http://www.pdc.wa.gov) or call 1-877-601-2828.

If you have questions concerning the election process, please contact your Elections Division at (509)667-6808. Good luck with your campaign.

Sincerely,

Skip Moore  
Chelan County Auditor

### FILING FOR OFFICE

#### **Withdrawal**

A Declaration of Candidacy may be withdrawn until the close of business on the Monday following the last day of the regular filing period.

All withdrawals must be submitted in writing, signed by the candidate, and received by the filing officer prior to the Monday deadline.

A withdrawal form is available from the Election's Department.

#### **No Refund**

Filing fees are not refundable, even if a candidate erroneously files for an office. (RCW 29A.24.131)

## 2013 CALENDAR

### FILING CALENDAR

Filing for office by mail	April 29 – May 17	(RCW 29A.24.081)
Filing for office online or in person	May 13 – May 17	(RCW 29A.24.040, & 050)
Declared write-in candidates for Primary	May 20 - July 19	(RCW 29A.24.311)
Lot Drawing	May 17; 5:00pm	(RCW 29A.36.131)
Last day for candidate withdrawal	May 20	(RCW 29A.24.131)

### PRIMARY KEY DATES

Last day to file resolutions	May 10	(RCW 29A.04.330)
Candidate statements/photos due	May 24	(if in the primary)
Voter registration deadlines:		(RCW 29A.08.140)
Last day to register by mail/online	July 8	
Last day to update any registration	July 8	
Last day to register in office	July 29	
Primary military ballots mailed	June 22	
Primary ballots available /mailed	July 19	(RCW 29A.40.070)
Primary Election Day	August 6	(RCW 29A.04.311)
County certifies Primary Election	August 20	(RCW 29A.60.190)
State certifies Primary Election	August 23	(RCW 29A.60.240)

### GENERAL KEY DATES

Last day to file resolutions	August 6	(RCW 29A.04.330)
Voter registration deadlines:		(RCW 29A.08.140)
Last day to register by mail/online	October 7	
Last day to update any registration	October 7	
Last day to register in office	October 28	
General military ballots mailed	September 21	
General ballots available/mailed	October 18	(RCW 29A.40.070)
General Election Day	November 5	(RCW 29A.04.320)
County certifies General Election	November 26	(RCW 29A.60.190)
State certifies General Election	December 5	(RCW 29A.60.250)

## CAMPAIGN GUIDELINES - BALLOT DROP BOXES

### RESTRICTIONS ON CAMPAIGNING AT BALLOT DROP BOX SITES

CHELAN COUNTY IS A VOTE-BY-MAIL COUNTY AND HAS BALLOT DROP BOX SITES THROUGHOUT THE COUNTY. POLLING PLACE REGULATIONS REGARDING CAMPAIGN ELECTIONEERING APPLY TO DROP BOX SITES FROM THE TIME THEY ARE OPENED (18 DAYS BEFORE THE ELECTION) UNTIL BOXES ARE CLOSED AT 8:00 P.M. ON ELECTION DAY.

Electioneering is forbidden within 300 feet of a drop box site or polling place (the County Courthouse is a voting center and adheres to the same restrictions). Electioneering also includes the wearing of campaign T-Shirts and buttons.

#### ***RCW 29A.84.510 Acts prohibited . . .***

(1) On the day of any primary, general, or special election, no person may, within a polling place, or in any public area within three hundred feet of any entrance to such polling place:

Suggest or persuade or attempt to suggest or persuade any voter to vote for or against any candidate or ballot measure;

Circulate cards or handbills of any kind;

Solicit signatures to any kind of petition; or

Engage in any practice which interferes with the freedom of voters to exercise their franchise or disrupts the administration of the polling place.

(2) No person may obstruct the doors or entries to a building in which a polling place is located or prevent free access to and from any polling place. Any sheriff, deputy sheriff, or municipal law enforcement officer shall prevent such obstruction, and may arrest any person creating such obstruction.

### CAMPAIGN MATERIALS

Campaign materials cannot be placed in or on top of mailboxes without paying postage (U.S. Postal Service, Private Express Statute), nor should campaign materials be placed in newspaper delivery tubes. Please be courteous to these agencies.

### CAMPAIGN SIGNS

The Washington State Department of Transportation reminds candidates and supporters that campaign signs must meet state and local restrictions. For local restrictions, contact the appropriate county or city agent.

## THE HATCH ACT AND FEDERAL EMPLOYEES

### Permitted Activities for Employees

**May** be candidates for public office in nonpartisan elections  
**May** register and vote as they choose  
**May** assist in voter registration drives  
**May** express opinions about candidates and issues  
**May** contribute money to political organizations  
**May** attend political fundraising functions  
**May** attend and be active at political rallies and meetings  
**May** join and be an active member of a political party or club  
**May** sign nominating petitions  
**May** campaign for or against referendum questions, constitutional amendments, or municipal ordinances  
**May** campaign for or against candidates in partisan elections  
**May** make campaign speeches for candidates in partisan Elections.  
**May** distribute campaign literature in partisan elections  
**May** hold office in political clubs or parties including serving as a delegate to a convention

### Prohibited Activities for Employees

**May not** use their official authority or influence to interfere with an election  
**May not** solicit, accept or receive political contributions unless both individuals are members of the same federal labor organization or employee organization and the one solicited is not a subordinate employee  
**May not** knowingly solicit or discourage the political activity of any person who has business before the agency  
**May not** engage in political activity while on duty  
**May not** engage in political activity in any government office  
**May not** engage in political activity while using a government vehicle  
**May not** be candidates for public office in partisan elections  
**May not** wear political buttons while on duty

*For additional questions, contact:*

*US Office of Special Counsel  
1730 M Street NW, Suite 218  
Washington, DC 20036-4505  
Phone 1-800-85-HATCH  
Federal Relay Service  
1-800-877-8339 [www.osc.gov](http://www.osc.gov)*

## RULES ON POLITICAL ACTIVITY

Under the law, State and Local Employees in Federally Aided Programs **may not**:

- (1) use their official authority or influence for the purpose of interfering with or affecting the results of an election or a nomination for office;
- (2) directly or indirectly coerce, attempt to coerce, command or advise State or local officer or employee to pay, lend, or contribute anything of value to a party, committee, organization, agency, or person for partisan political purposes; or
- (3) be a candidate for public office in a partisan election.

**Caution: Activity permitted by Federal law may be restricted or prohibited by State or local law or regulation.**



## report descriptions

**voter list:** Includes the following data: voter ID number, voter name, home and mailing address, precinct, registration date and last 5 elections vote history. Voter lists can be requested **countywide** or for a **specific district or precinct**.

**walking list:** Is a specific report that comes in Adobe PDF format only. It can be requested for a specific district and is ordered by precinct number and street address. This report is primarily used by candidates or campaigns to "walk the district".

**mailing list by household:** Includes the mailing address for each household by surname. This report can be requested **countywide** or for a **specific district or precinct**.

Basic Instruction: Open a data base program such as Excel or Access. Open the file from the CD or Email. An import wizard will walk you through the steps required to import the file. This voter file is a text file and delimited by TAB. Column headings will automatically populate. The names of the precincts are included with the voter file. **It is the responsibility of the purchaser to know how to open and use the data in this voter file. We are not able to refund or exchange any voter file.**

## how cost is determined and collected

Base cost + media cost (if applicable) + mailing cost (if applicable)

Upon receipt of a request, Elections staff will contact you to discuss report requirements and arrange for payment. Reports can be paid for by cash, check or credit card.

## legal limits of the availability and use of voter registration data

### **RCW 29A.08.720 Registration, voting records – As public records – Information furnished – Restrictions, confidentiality.**

(1) In the case of voter registration records received through the department of licensing or an agency designated under RCW [29A.08.310](#), the identity of the office or agency at which any particular individual registered to vote is not available for public inspection and shall not be disclosed to the public. Any record of a particular individual's choice not to register to vote at an office of the department of licensing or a state agency designated under RCW [29A.08.310](#) is not available for public inspection and any information regarding such a choice by a particular individual shall not be disclosed to the public.

(2) Subject to the restrictions of RCW [29A.08.710](#) and [40.24.060](#), poll books, precinct lists, and current lists of registered voters are public records and must be made available for public inspection and copying under such reasonable rules and regulations as the county auditor or secretary of state may prescribe. The county auditor or secretary of state shall promptly furnish current lists of registered voters in his or her possession, at actual reproduction cost, to any person requesting such information. The lists shall not be used for the purpose of mailing or delivering any advertisement or offer for any property, establishment, organization, product, or service or for the purpose of mailing or delivering any solicitation for money, services, or anything of value. However, the lists and labels may be used for any political purpose. The county auditor or secretary of state must provide a copy of RCW [29A.08.740](#) to the person requesting the material that is released under this section.

(3) For the purposes of this section, "political purpose" means a purpose concerned with the support of or opposition to any candidate for any partisan or nonpartisan office or concerned with the support of or opposition to any ballot proposition or issue. "Political purpose" includes, but is not limited to, such activities as the advertising for or against any candidate or ballot measure or the solicitation of financial support.

### **RCW 29A.08.740 Violations of restricted use of registered voter data -- Penalties -- Liabilities.**

(1) Any person who uses registered voter data furnished under RCW [29A.08.720](#) for the purpose of mailing or delivering any advertisement or offer for any property, establishment, organization, product, or service or for the purpose of mailing or delivering any solicitation for money, services, or anything of value is guilty of a class C felony punishable by imprisonment in a state correctional facility for a period of not more than five years or a fine of not more than ten thousand dollars or both such fine and imprisonment, and is liable to each person provided such advertisement or solicitation, without the person's consent, for the nuisance value of such person having to dispose of it, which value is herein established at five dollars for each item mailed or delivered to the person's residence. However, a person who mails or delivers any advertisement, offer, or solicitation for a political purpose is not liable under this section unless the person is liable under subsection (2) of this section. For purposes of this subsection, two or more attached papers or sheets or two or more papers that are enclosed in the same envelope or container or are folded together are one item. Merely having a mailbox or other receptacle for mail on or near the person's residence is not an indication that the person consented to receive the advertisement or solicitation. A class action may be brought to recover damages under this section, and the court may award a reasonable attorney's fee to any party recovering damages under this section.

(2) Each person furnished data under RCW [29A.08.720](#) shall take reasonable precautions designed to assure that the data is not used for the purpose of mailing or delivering any advertisement or offer for any property, establishment, organization, product, or service or for the purpose of mailing or delivering any solicitation for money, services, or anything of value. However, the data may be used for any political purpose. Where failure to exercise due care in carrying out this responsibility results in the data being used for such purposes, then such person is jointly and severally liable for damages under subsection (1) of this section along with any other person liable under subsection (1) of this section for the misuse of such data.

## PRECINCTS/DISTRICT MAPS

Please contact Chelan County Elections office for custom maps for your campaign or project. Prices for custom maps printed in our office or burned to a CD are listed below. A \$10.00 base fee will be charged for custom maps.

Small	8.5 x 11	\$1.00
	11 x 17	\$1.00
Large	24 x 36	\$5.00
	36 x 48	\$5.00
CDs		\$7.50
Bring in a CD		Free
Email		Free

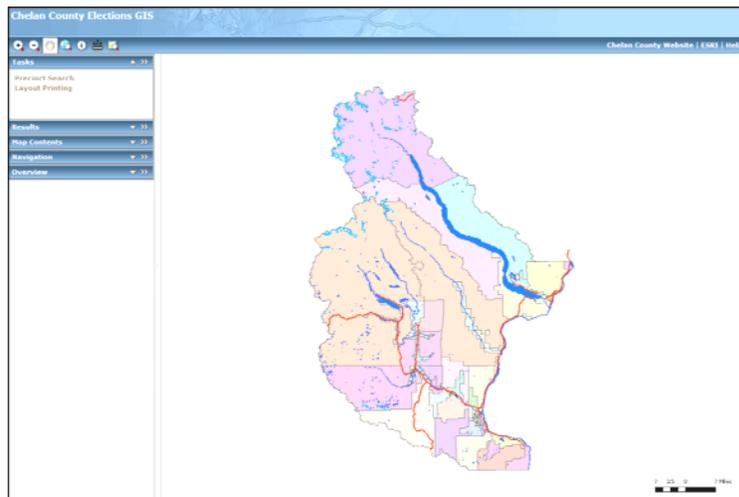
*Stephanie Wilder*  
Elections Technician  
[Stephanie.wilder@co.chelan.wa.us](mailto:Stephanie.wilder@co.chelan.wa.us)  
509-667-6807

Maps can be created for free by using the Chelan County Elections GIS web tool on our website at:  
[www.Elections.ChelanCountyWA.gov](http://www.Elections.ChelanCountyWA.gov)

Custom maps created on the website can be exported in the following formats: Adobe pdf or jpeg.

This tool will allow you to search precincts, roads, highways, township/sections, water bodies/streams, city limits, and junior taxing districts boundaries.

Click on the Chelan County Elections GIS link to start. **The "Help" link is located on the top right toolbar**



## VOTER QUALIFICATIONS

### TO REGISTER TO VOTE YOU MUST BE:

- A citizen of the United States.
- Residing at your current address for a minimum of 30 days before Election Day.
- A legal resident of Washington State.
- At least 18 years old by Election Day.

*Candidates,*

*The Chelan County Auditor's Office has voter registration forms if you are conducting a voter registration drive.*

*Contact: The Elections Office 509.667.6808 or email: [elections.ballots@co.chelan.wa.us](mailto:elections.ballots@co.chelan.wa.us)*

### FELONY CONVICTIONS:

- If you have been convicted of a felony, you lose the right to vote until it is restored.
- If you were convicted in Washington State Superior Court, your right to vote is restored as long as you are not in prison or placed in community custody for the felony with the Washington State Department of Corrections (DOC).\*
- If you were convicted in another state or in federal court, your right to vote is restored as long as you are not incarcerated for that felony.

\* If you have questions about whether you are on community custody with the Department of Corrections (DOC), please call the DOC at (360) 725-8213, Monday through Friday, 8 a.m. - 5 p.m.

### REGISTRATION DEADLINES:

#### NEW REGISTRANTS

Individuals who are not currently registered in Washington may register by mail or online, 29 or more days prior to the election, or they may register in-person at the Auditor's Office up to 8 days before Election Day.

#### ADDRESS AND NAME CHANGES

If you were previously registered anywhere in Washington and have moved or changed your name, you must update your voter registration record by 29 days prior to each election.

*Did you know that you can register to vote and update your voter registration by visiting our website at: [www.Elections.ChelanCountyWa.gov](http://www.Elections.ChelanCountyWa.gov)*

*To register to vote online you must have a Washington State ID or Driver License. If you are currently registered in Chelan County, you do not need any ID to update your registration online (excluding name changes).*