

Voter and Election Data Request Form

Clallam County Elections Department
223 E 4th St, Suite 1 Port Angeles, WA 98362
Tel: (360) 417-2221 Email: jmaxion@co.clallam.wa.us
Fax: (360) 417-2312 www.clallam.net/elections

1. Print your contact information

Name: _____ Candidate/Campaign: _____

Mailing Address: _____

Day Phone: _____ Fax: _____ Email: _____

Elections staff will not disperse political advice or strategy. We will do our best to provide you with any information we have using the options available below. It is the responsibility of the requester to know how to use the data in the format provided.

2. What are you interested in obtaining? (See Report Descriptions on page 2 for more information.)

Option 1 **Active voter list / no history** By Household: Yes No Jurisdiction _____ or Specify Precinct(s) _____

Option 2 **Active voter list / with history** (not available by household) Jurisdiction _____ or Specify Precinct(s) _____
 History of last five elections
 List specific elections (up to 5): _____

Option 3 **Walking List** (PDF format only) Jurisdiction _____ or Specify Precinct(s) _____

Option 4 **Matchback Data** (Daily Returns) (Email Only) Jurisdiction _____

3. What format would you like your data in, if applicable?

Excel Tab delimited text file PDF

4. How do you want your data delivered? (See page 3 for full information on prices.)

Email (no charge) CD (\$25.00) Paper list (\$0.15 per page) Labels (\$0.15 per page)

5. Acknowledge and finalize your request

Electronic orders are not processed until payment is received. Electronic orders not paid for within 5 days will be canceled.

The Auditor shall furnish copies of voter data as allowed in RCW 29A.08.720. Such data shall be used for political purposes only. See RCW 29A.08.740 (page 2) for violations of use.

TERMS OF USE

By checking the 'Yes' box below, I acknowledge and agree to the following terms:

- I certify that voter registration data or any alterations thereof will not be used for any commercial or non-political purpose.
- I shall exercise due care in the responsibility of securing this data and shall take precautions to prevent its misuse.
- I am jointly and severally liable for damages incurred from any misuse of this data in my possession or from my distribution.
- I have read and understand RCW sections 29A.08.720 and 29A.08.740 (see page 2).

Accept Terms: Yes No

Important: Terms must be accepted in order to receive your data request.

SUBMIT

OFFICE USE ONLY

Date Received _____ Base Cost _____ Initials _____

Report Descriptions

Options 1 & 2	Voter List includes data such as voter ID number, voter name, residential and mailing addresses, precinct, registration date and elections voted. Voter lists can be requested county-wide or for a specific district.
Option 3	Walking List is a specific report that comes in Adobe PDF format only. It can be requested for a specific district and is ordered by precinct and street address. This report is primarily used by candidates to "walk the district".
Option 4	Matchback Data is a list of voters that have been mailed ballots and information about whether or not their ballot has been returned. Fields include voter ID number, issue date, return date, and precinct. Matchback files are available beginning fifteen days prior to the election and ending on Certification Day.

All files are in tab delimited format unless specified in #3 of the order form or other arrangements have been made. Basic instructions and data field descriptions come with all orders. Data is only current as of the time the report is run and is subject to change based on normal voter registration and election activities.

Legal limits on the availability and use of voter registration data

RCW 29A.08.720

Registration, voting records – As public records – Information furnished – Restrictions, confidentiality.

(1) In the case of voter registration records received through the department of licensing or an agency designated under RCW 29A.08.310, the identity of the office or agency at which any particular individual registered to vote is not available for public inspection and shall not be disclosed to the public. Any record of a particular individual's choice not to register to vote at an office of the department of licensing or a state agency designated under RCW 29A.08.310 is not available for public inspection and any information regarding such a choice by a particular individual shall not be disclosed to the public.

(2) Subject to the restrictions of RCW 29A.08.710 and 40.24.060, poll books, precinct lists, and current lists of registered voters are public records and must be made available for public inspection and copying under such reasonable rules and regulations as the county auditor or secretary of state may prescribe. The county auditor or secretary of state shall promptly furnish current lists of registered voters in his or her possession, at actual reproduction cost, to any person requesting such information. The lists shall not be used for the purpose of mailing or delivering any advertisement or offer for any property, establishment, organization, product, or service or for the purpose of mailing or delivering any solicitation for money, services, or anything of value. However, the lists and labels may be used for any political purpose. The county auditor or secretary of state must provide a copy of RCW 29A.08.740 to the person requesting the material that is released under this section.

(3) For the purposes of this section, "political purpose" means a purpose concerned with the support of or opposition to any candidate for any partisan or nonpartisan office or concerned with the support of or opposition to any ballot proposition or issue. "Political purpose" includes, but is not limited to, such activities as the advertising for or against any candidate or ballot measure or the solicitation of financial support.

RCW 29A.08.740

Violations of restricted use of registered voter data – Penalties – Liabilities.

(1) Any person who uses registered voter data furnished under RCW 29A.08.720 for the purpose of mailing or delivering any advertisement or offer for any property, establishment, organization, product, or service or for the purpose of mailing or delivering any solicitation for money, services, or anything of value is guilty of a class C felony punishable by imprisonment in a state correctional facility for a period of not more than five years or a fine of not more than ten thousand dollars or both such fine and imprisonment, and is liable to each person provided such advertisement or solicitation, without the person's consent, for the nuisance value of such person having to dispose of it, which value is herein established at five dollars for each item mailed or delivered to the person's residence. However, a person who mails or delivers any advertisement, offer, or solicitation for a political purpose is not liable under this section unless the person is liable under subsection (2) of this section. For purposes of this subsection, two or more attached papers or sheets or two or more papers that are enclosed in the same envelope or container or are folded together are one item. Merely having a mailbox or other receptacle for mail on or near the person's residence is not an indication that the person consented to receive the advertisement or solicitation. A class action may be brought to recover damages under this section, and the court may award a reasonable attorney's fee to any party recovering damages under this section.

(2) Each person furnished data under RCW 29A.08.720 shall take reasonable precautions designed to assure that the data is not used for the purpose of mailing or delivering any advertisement or offer for any property, establishment, organization, product, or service or for the purpose of mailing or delivering any solicitation for money, services, or anything of value. However, the data may be used for any political purpose. Where failure to exercise due care in carrying out this responsibility results in the data being used for such purposes, then such person is jointly and severally liable for damages under subsection (1) of this section along with any other person liable under subsection (1) of this section for the misuse of such data.

Clallam County Elections Department

Voter Data Pricing Chart

Prices for lists, discs, and labels

Information on registered voters is available on paper printouts, laser labels, or compact disc. When requesting information, please complete the form available from the Elections Department. All services must be paid in advance. Lists and labels of voters obtained shall be used for political purposes only, and cannot be used for commercial purposes (RCW 29A.08.720).

Printed listings	\$0.15 per page
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Lists of voters are available by precinct or district. Information may be sorted by name, address, precinct, or district.

Printed labels	\$0.15 per page
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Printed copies	\$0.15 per page
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Election results, lists, reports, etc.

Matchback data	No fee
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"Matchback" files are available beginning fifteen days prior to the election and ending on Certification Day.

Electronic file transfers (Email)	No fee
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CD	\$25.00 per disc
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For further inquiries on election information and pricing, please contact the Elections Department.

Tel: (360) 417-2221 **Email:** jmaxion@co.clallam.wa.us
