

2014  
Public Records Disclosure Contact Sheet

| <u>Dept. or Office</u>                   | <u>Director</u>                                | <u>Services/<br/>Questions Relating to:</u>   | <u>Name of Public<br/>Records Officer</u>  | <u>Fax</u>   | <u>Phone</u>   |
|--|--|---|--|--------------|--|
| Assessor                                 | Mary Wilson Engle                              | Property valuations   |  | 360-240-5565 | 360-678-7851   |
| Auditor                                  | Sheilah Crider                                 | Accounting, Elections, Recorded Documents, Licensing, County Records  | Recording: Kim Armstrong<br><br>Elections: Michele Reagan<br><br>Licensing: Beth Kelly<br><br>Accounting: LaRae Brown<br><br>County Records: Elizabeth Fairfax | 360-240-5553 | 360-240-5549<br><br>360-679-7366<br><br>360-240-5540<br><br>360-240-5569 |
| Budget Director                          | Elaine Marlow                                  | County budgets  | Elaine Marlow<br><br>Lynette Goodell   | 360-240-5550 | 360-679-7397<br><br>360-679-7354   |
| BOICC Administration                     | Commissioner: Jill Johnson, chair              | Meetings and agendas, General information and policy  | Pam Dill   | 360-679-7381 | 360-679-7354   |
| BOICC Clerk of the Board                 | Debbie Thompson                                | Resolutions and Ordinances, meeting minutes, contracts, etc.  | Pam Dill   | 360-240-5550 | 360-679-7397<br><br>360-679-7354   |
| Camano Annex                             | BOIC Comm. Jill Johnson<br><br>Health Planning | Agendas, meetings, minutes and general policy<br><br>Health Records for Camano<br><br>Planning Records for Camano | Barabara McNaughton<br><br>Health Staff at Camano<br>Planning Staff at Camano  | 360-387-6161 | 360-387-3443   |
| Central Information/ Technology Services | Elaine Marlow<br><br>John Kent                 | Information systems   | Jenean Boggs   | 360-679-7396 | 360-679-7305   |

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|---|---|--|---|--------------|--------------|
| Clerk of Superior Court                             | Debra Van Pelt                                  | Court records  | Bryan Ford                                | -----        | 360-679-7359 |
| Community Dev./Planning                             | Dave Wechner                                    | Land use permits, building inspection, boundary line adjustments, platting, natural resources management         | Paula Bradshaw<br>Virginia Shaddy         | 360-679-7306 | 360-679-7339 |
| Coroner   | Robert Bishop                                   | Death investigations   | Susan Higman                              | 360-679-7394 | 360-679-7358 |
| Court Administration                                | Judges:<br>Vickie Churchill<br><br>Alan Hancock | Jury selection, court schedule   | Brooke Powell<br>Andrew Somers            | ----         | 360-679-7361 |
| County Archives, Information and Records Management | A.S.Elizabeth Fairfax                           | County and archival holdings, retention schedules, records and information management policy, public disclosure. | A.S. Elizabeth Fairfax                    | 360-240-5553 | 360-240-5569 |
| Civil Service                                       | CS Commission                                   | Applications for and review of Island County Sheriff positions   | Linda Meehan                              | 360-675-7129 | 360-678-7975 |
| Clerk of District Court                             | Maggie Paczkowski                               | Traffic and misdemeanor tickets, district court schedules and decisions  | Bobbie Rodgers                            | 360-675-8231 | 360-675-5988 |
| District Court Probations Office                    | Judge William Hawkins                           | Probations   | Maggie Paczkowski                         | 360-675-8231 | 360-675-0777 |
| Extension Services (WSU)                            | Dr. Timothy Lawrence                            | WSU extension and its programs, agriculture, Marine Resources Committee, Noxious Weeds                           |   | 360-240-5503 | 360-679-7329 |
| Emergency Services                                  | Bill Oakes<br>Public Works                      | County Emergency Management policies and procedures, training  | GeorgeAnne Sherry                         | 360-678-4550 | 360-679-7330 |

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|------------------------|--|---|---|--------------|--------------|
| Facilities Maintenance | Larry Van Horn                         | Facility management and maintenance   | Carla Waite   | 360-240-5551 | 360-678-7870 |
| General Services       | Elaine Marlow                          | Accidents, Claims, public defender, Board of Equalization   | Lynette Goodell or Don Mason<br><br><u>Board of Equalization:</u><br><i>Don Mason</i><br><br><u>Risk:</u> Elaine Marlow | 360-240-5551 | 360-679-7378 |
| Fire Marshal           | Health office:<br>Environmental Health | Burn bans and fireworks permits   | Michele Tefft   | 360-679-7390 | 360-678-7860 |
| Health Services        | Keith Higman                           | Camano Island Public health and Nursing services; Whidbey Island Public health and Nursing services, Environmental health, Health billing and Human Services, WIC and clinic services | Michele Tefft   | 360-679-7390 | 360-678-7860 |
| Human Resources        | Melanie Bacon                          | Current Job openings, employment records and policy (except Sheriff's Office—see Civil Service)   | Shirley Wood  | 360-240-5550 | 360-678-7919 |
| Human Services         | Jackie Henderson                       | Health care grants, billing;<br><br>Counseling Services and Administration;<br><br>Chemical Dependency Treatment Services<br><br>Veterans Assistance<br><br>Housing Assistance        | Jaime Montoya   | 360-679-7377 | 360-678-7970 |
|                        |  |   |   |              |              |

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|-------------------------|-----------------|---|---------------------------------------|--------------|--------------|
| Hearing Examiner        | Dave Wechner /  | Land use decisions and appeals  | Paula Bradshaw                        | 360-679-7306 | 360-679-7339 |
| Juvenile Court Services | Brooke Powell   | Records and Services related to the court appearances of minors, assessment, placement and guardianship of minor children | Brooke Powell<br>Marti Bodley         | 360-678-2139 | 360-679-7325 |
| Planning                | Dave Wechner    | Growth Management and policy for county planning  | Paula Bradshaw<br>Virginia Shaddy     | 360-679-7306 | 360-679-7339 |
| Prosecuting Attorney    | Greg Banks      | This office prosecutes criminal cases and gives confidential legal advice to County Officials.                            | Jennifer Wallace                      | 360-240-5566 | 360-679-7363 |
| <u>Department</u>       | <u>Director</u> | <u>Services; Questions related to:</u>  | <u>Public Records Officer</u>         | <u>Fax</u>   | <u>Phone</u> |
| Public Works            | Bill Oakes      | Roads, Surveys, franchises, heavy equipment and fuel, county facilities, recycling and solid waste, parks administration  | GeorgeAnne Sherry<br>Sandy Sandritter | 360-678-4550 | 360-679-7330 |
| Public Defender         | Elaine Marlow   | Services related to the appointment of an attorney for those unable to afford one.  | Lynette Goodell                       | 360-240-5551 | 360-679-7378 |

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| Sheriff                     | Mark Brown              | Law enforcement, Jail,<br>Civil Process,  | Wylie Farr                                | 360-679-<br>7371 | 679-7382<br><br>360-679-7323     |
| Treasurer                   | AnaMaria<br>Nunez       | County revenue,<br>financial investments,<br>property taxes,<br>acquisitions and sales. | Wanda Grone<br><br>Jill Smith             | 360-240-<br>5567 | 360-679-7302<br><br>360-678-7842 |
| Weed Control<br>Board (WSU) | Dr. Timothy<br>Lawrence | Noxious weed<br>management  |   | 360-240-<br>5503 | 360-679-7329                     |

Last Revised May 6, 2014