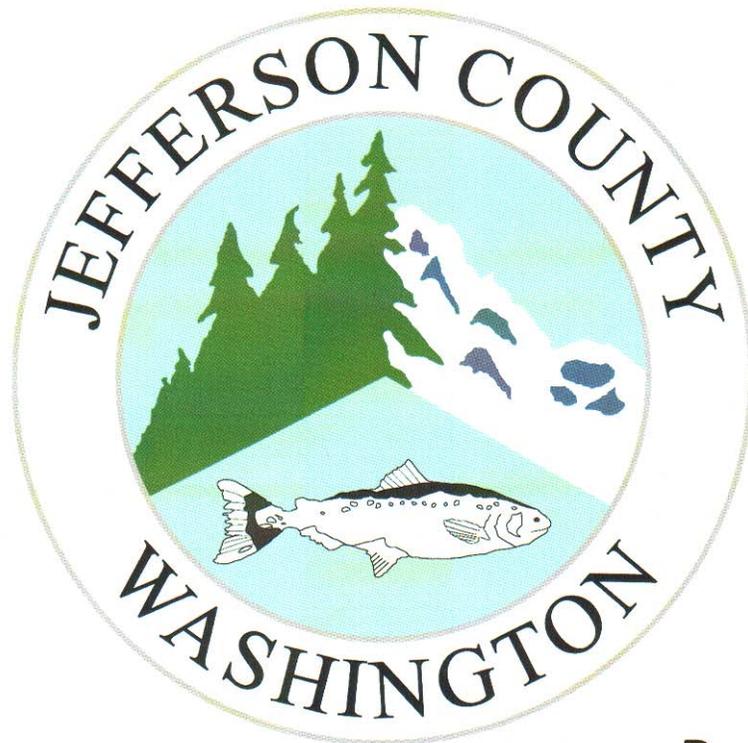


**2013**

**Freeholder Election**

**Guidelines**

**Jefferson County, Washington**



**Donna M. Eldridge,  
County Auditor**

**Elections Department  
1820 Jefferson Street  
PO Box 563  
Port Townsend, Washington 98368**

**Information compiled by: Karen Cartmel  
Chief Deputy Auditor – 360.385.9117  
Website: [www.co.jefferson.wa.us](http://www.co.jefferson.wa.us)**

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**Also included in this packet:**

- Declaration of Candidacy
- Public Disclosure Commission's "Starting off on the Right Foot"
- PDC – C-1 / Candidate Registration
- PDC – F-1 / Personal Financial Affairs Statement

**2013**  
**Freeholder Candidate Filing Information**

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**Where to file declaration of candidacy:**

Jefferson County Auditor  
Elections Department  
1820 Jefferson St.  
PO Box 563  
Port Townsend, Wa 98368

**Filing Fee:**

**\$ 25.00**

**Filing period:**

**In person:** 8:30 AM, Wednesday, August 14 through 4:30 PM, Friday, August 16, 2013.

**By mail:** Filings made by mail must be received by the filing officer no later than Friday, August 16, 2013 at 4:30 p.m.  
(RCW 29A.24.081)

**Withdrawal period:**

No withdrawal period for Special 3 Day Filing Period.

**Residency/office requirements:**

Freeholder candidates must reside in the same county commissioner district in which they file.

Candidates must be a registered voter.

Candidates must have resided in Jefferson County at least 5 years preceding the election.

(Washington State Constitution, Article 11, Section 4)  
(Jefferson County Commissioners Resolution 38-13)

**Public Disclosure Commission requirements:**

The Candidate Registration (C1) and Personal Financial Affairs Statement (F1) must be filed within two weeks of becoming a candidate.

You become a candidate when you raise and spend money for your campaign, reserve space or purchase advertising to promote your candidacy, authorize someone else to do any of these activities, state publicly you are seeking office, or file a declaration of candidacy form, whichever happens first.

Additional forms may be required depending on the amount of contributions you receive (including your own money) and the maximum amount accepted from an individual contributor.

To obtain forms or request information contact:

State of Washington Public Disclosure Commission 711 Capitol Way, No. 206  
PO Box 40908  
Olympia, WA 98504-0908  
Phone: (360) 753-1111 / Toll Free: 1-877-601-2828  
Website Address: [www.pdc.wa.gov](http://www.pdc.wa.gov)

**2013**  
**Freeholder Offices Open for Filing**

**(Nonpartisan Offices)**

Incumbent	No Annual Salary	Filing Fee	Term of Office
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**County Charter Freeholders**  
 (File with County Auditor)

County Commissioner District No. 1

Freeholder	(vacant)	\$25.00	*
Freeholder	(vacant)	\$25.00	*
Freeholder	(vacant)	\$25.00	*
Freeholder	(vacant)	\$25.00	*
Freeholder	(vacant)	\$25.00	*

County Commissioner District No. 2

Freeholder	(vacant)	\$25.00	*
Freeholder	(vacant)	\$25.00	*
Freeholder	(vacant)	\$25.00	*
Freeholder	(vacant)	\$25.00	*
Freeholder	(vacant)	\$25.00	*

County Commissioner District No. 3

Freeholder	(vacant)	\$25.00	*
Freeholder	(vacant)	\$25.00	*
Freeholder	(vacant)	\$25.00	*
Freeholder	(vacant)	\$25.00	*
Freeholder	(vacant)	\$25.00	*

\* Freeholders will be elected to a term of office commencing November 27, 2013 and ending June 30, 2015, or at submission of a draft charter for a public vote, whichever comes first.

**2013**

**General Election Deadlines**

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**29 Day Online Registration and Transfer By Mail Deadline**

Monday, October 7, 2013

(RCW 29A.08.140)

**Mailing Date for Military/Overseas Ballots**

Friday, September 20, 2013

(RCW 29A.40.070)

**Mailing Date for Mail Ballots**

Wednesday, October 16, 2013

(RCW 29A.40.070)

**E-8 Day In Person Registration Deadline**

Monday, October 28, 2013

(In person only at the Elections Department)

(RCW 29A.08.140)

**Election Day**

Tuesday, November 5, 2013

(RCW 29A.04.321)

**Election Certification**

Tuesday, November 26, 2013

(RCW 29A.60.190)

## Post Election Information

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**When county charter freeholders assume office:**

Wednesday, November 27, 2013 (Resolution 38-13)

**Where oaths of office are filed:**

County Auditor

**Who will administer the oath:**

County Auditor (RCW 29A.04.13)

**Recount of ballots:**

An automatic recount applies to candidate races and statewide measures and will occur if less than 2,000 votes and also, less than one-half of 1% of votes cast separates candidates or issues. If separated by less than one-quarter of 1% and if the number of votes is less than 150 votes, a mandatory manual recount is required for a candidate race. (RCW 29A.64.021)

An officer of a political party or any person for whom votes were cast in an election can make written application for a requested recount. All requested recounts must be submitted no later than three (3) working days after the official election certification is completed. There will be a charge and deposit required for any requested recount. (RCW 29A.64.011, 29A.64.021)

## On-Line Voter Guide

### Candidate Participation:

Each candidate will have an opportunity to submit **electronically**, a candidate profile and a picture for our **Online Voter Guide**. Candidate statements and photographs can be submitted electronically through a website link sent to each candidate after they file their candidacy. The candidate must provide an email address on their filing form for this service, or they can send their statement and photograph to [karenc@co.jefferson.wa.us](mailto:karenc@co.jefferson.wa.us).

### Deadlines for Submitting Statements and Photographs:

No Deadline – Voters will begin checking out our On-Line Voter Guide around the time ballots are sent out. Date of mailing is October 16, 2013.

### File Format:

Candidate statement - Word doc

Candidate photo - jpeg

### Editing of Statements:

The County Auditor finds that it is in the public interest that all statements published in the On-Line Voter guide be accurate. To promote such accuracy, the County Auditor may correct any incidental errors of spelling, grammar and punctuation which he/she feels necessary. This office is not obligated, however, to make such corrections and we assume no responsibility for errors which result from inaccuracies in the original statement submitted by the candidate.

### Photographs:

Candidates may submit a photograph to be included with their statement. Not more than five (5) years old. (RCW 42.17.520)

Photographs need to be submitted by electronic means, using the link provided in an email from OSOS. Or, emailed to Karen Cartmel at [karenc@co.jefferson.wa.us](mailto:karenc@co.jefferson.wa.us).

### Where to submit statements and photographs:

Using the link provided from the Secretary of State for the WEI system under the candidate guide features, or Karen Cartmel, Chief Deputy Auditor at [karenc@co.jefferson.wa.us](mailto:karenc@co.jefferson.wa.us)

## Washington State Law

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State law forbids the use of county offices and facilities for any campaigning. **RCW 42.17A.555** provides as follows:

No elective official nor any employee of his office nor any person appointed to or employed by any public office or agency may use or authorize the use of any of the facilities of a public office or agency, directly or indirectly, for the purpose of assisting a campaign for election of any person to any office or for the promotion of or opposition to any ballot proposition. Facilities of public office or agency include, but are not limited to, use of stationery, postage, machines, and equipment, use of employees of the office or agency during working hours, vehicles, office space, publications of the office or agency, and clientele lists of persons served by the office or agency.

## Voter Information Available to Candidates and Candidate Committees

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The following information is available to the public but limited by state law to non-commercial uses only.

### Electronic File or Computer Disk

#### Registration Information

Voter registration record information can be ordered by various selection options and you can then sort as needed. A file layout is provided at the time of purchase.

The following voter information is provided:

- |              |                              |            |
|--------------|------------------------------|------------|
| - Name       | - Registration Date          | - Precinct |
| - Birth Date | - Physical & Mailing Address | - Gender   |

Additional information available upon request:

- |                  |                |
|------------------|----------------|
| - Voting History | - Walking List |
|------------------|----------------|

#### Daily Voted Ballots Returned For Each Election (Match Backs)

The following voter information is provided along with voted ballot updates daily by email:

- |               |                              |                              |
|---------------|------------------------------|------------------------------|
| - Name        | - Issue Date & Return Date   | - Reg #                      |
| - Return Code | - Physical & Mailing Address | - Challenge Code<br>& Reason |

#### Other Information Available:

- Large full county and partial county district maps at \$10.00 each
- If disk sent by mail, postage fees will be charged.

**Cost -**        \$ 0.00 if sent in electronic format  
                  Labels - \$0.25 per sheet  
                  Electronic Data on CD - \$ 5.00  
                  Postage Reimbursement if mailed

An affidavit of proposed use of information purchased will have to be signed at the time of purchase.



## Starting Off on the Right Foot

(Answers to Questions Frequently Asked by First-Time State, Local, and Judicial Candidates)

March 2013

### • What Starts the Whole Process?

Becoming a candidate. According to the disclosure law, you become a candidate when you do one of these things: raise or spend money for your campaign; reserve space or purchase advertising to promote your candidacy; authorize someone else to do any of these activities for you; state publicly that you are seeking office; or file a declaration of candidacy.

### • Once I Become a Candidate, Then What?

Within two weeks of the date you become a candidate, you must file a Personal Financial Affairs Statement\* (Form F-1) and a Candidate Registration form (Form C-1) with the PDC, if required.

\*An incumbent officeholder who has filed an F-1 earlier in the year does not need to file a second F-1 in the same year after becoming a candidate.

### • Do I Have to File Disclosure Reports?

One of two things determines what a candidate discloses. For most candidates, it's the number of registered voters in the jurisdiction where the candidate runs for office. How much money a candidate raises or expects to raise determines what reports are filed by someone running for office in a very small jurisdiction (less than 5,000 registered voters).

File a Personal Financial Affairs Statement and campaign disclosure reports if you are:

- a state office candidate
- a county office candidate (or political subdivision that encompasses an entire county)
- a local or judicial office candidate in a jurisdiction with 5,000 or more registered voters
- a candidate who raises or expects to raise \$5,000 or more in the aggregate regardless of the number of registered voters (this includes the candidate's own money)

File just a Personal Financial Affairs Statement if you are:

- a candidate for local or judicial office in a jurisdiction with 1,000 or more but less than 5,000 registered voters and you do not raise or expect to raise \$5,000 or more

A candidate seeking election to an office in a jurisdiction with less than 1,000 registered voters who does not raise or expect to raise \$5,000 or more does not file any reports with the Public Disclosure Commission.

### • Do I Have to File Electronically?

All required PDC reports can be filed electronically. A candidate that expects to spend or actually spends \$5,000 or more must E-file contribution and expenditure reports. Free E-filing software, ORCA, is available from the PDC. The PDC staff offers free ORCA training – the schedule is available at [www.pdc.wa.gov/filers](http://www.pdc.wa.gov/filers). Some of the training segments have

been videotaped and posted on the PDC's Facebook page. NOTE: Candidates must register E-filing accounts and submit passwords to the PDC *before* sending reports.

To work properly, campaign data from the start of the campaign must be entered into the ORCA software.

For assistance with electronic filing of campaign finance reports, go to the PDC web page at [www.pdc.wa.gov/filers](http://www.pdc.wa.gov/filers) or call toll free 1-877-601-2828.

### • Where Do I Get Instructions?

Brochures, manuals, and training videos are available online at [www.pdc.wa.gov](http://www.pdc.wa.gov) under Filer Resources. Blank forms are also found under Filer Resources, but most candidates will electronically file their campaign reports. Contact the PDC at 360-753-1111 or toll-free at 1-877-601-2828 if you do not have Internet access. The PDC offers free compliance training; the schedule is at [www.pdc.wa.gov/filers](http://www.pdc.wa.gov/filers). Training videos are also posted on the PDC's Facebook page.

### • I Suspect There's More to Reporting . . . Right?

Probably. It depends on how much you're going to raise and spend on your campaign.

If you choose Mini Reporting (limiting what you raise or spend to \$5,000 and no one other than the candidate contributes more than \$500), the C-1 and the F-1 are the only PDC reports you have to file. Be sure to access and carefully review the Mini Reporting manual found at [www.pdc.wa.gov/filers](http://www.pdc.wa.gov/filers).

If you're going to raise and spend over \$5,000 to get elected (or less than that, but you want to accept more than \$500 from a contributor), you must select the Full Reporting option. You'll be required to file frequent and detailed contribution and expenditure reports (Forms C-3 and C-4, respectively).

The PDC realizes that candidates are not always able to forecast campaign costs accurately, and may need to switch reporting options. Changing from mini to full reporting must be done at least 30 business days before the election and approved by the PDC staff. A candidate who needs to change from mini to full reporting must notify all opponents in writing, amend the registration, file contribution & expenditure reports from the start of the campaign, and send a letter to the PDC confirming that these steps have been completed before exceeding the mini reporting limits. The change in reporting options will be approved only if all of these steps are completed at least 30 business days before the election.

**The approval to change reporting options from mini to full reporting within 30 business days of the election is not automatic and will only be granted under circumstances outlined in WAC 390-16-125.**

- **May I Serve as My Own Treasurer?**

Yes. However, candidates who select Full Reporting are strongly encouraged to enlist the aid of a treasurer who has the time and energy necessary to keep detailed, accurate records and file frequent reports. Your treasurer does not need to be a professional accountant.

- **When Do I Have to File Reports?**

**C-3 Contribution Reports:** Before June 1 of the election year, candidates fill out a C-3 report for each bank deposit and file these reports with their C-4 reports. Beginning June 1, each deposit must be reported no later than the following Monday. Since contributions must be deposited within 5 business days of receipt, active campaigns will make at least one weekly deposit.

**C-4 Summary Reports:** This report, along with its attached schedules, summarizes the campaign's financial activity and shows itemized expenditures for a specific period. C-4s are due:

**Monthly** from the beginning of the campaign **through May of the election year**. If a campaign has over \$200 in contributions or expenditures during a month, a C-4 report is filed by the 10<sup>th</sup> of the following month. **Starting in June of the election year** and continuing through the primary and general elections, C-4 reports are due 21 and 7 days *before* each election and on the 10<sup>th</sup> of the month *after* the month the election was held with the candidate's name on the ballot, even if there was little or no activity to report.

Specific filing dates are listed in the 2013 Key Reporting Dates for Candidates found under Filer Resources at [www.pdc.wa.gov](http://www.pdc.wa.gov). All PDC reports are considered filed as of the postmark date or, if filed electronically, on the file transfer date.

- **Where Do I File PDC Reports?**

Most candidates will file reports only with the PDC. Copies of PDC reports are no longer filed with the county elections officer. City office candidates should check with the appropriate city clerk to determine if there is a local filing requirement.

- **Must I Have a Separate Campaign Account?**

Candidates must open a separate campaign account in a bank, credit union or savings and loan institution if they accept monetary contributions. A candidate who personally funds his/her entire campaign and accepts no contributions does not have to open a bank account. These candidates are required to make all campaign records, which may include the personal checkbook register and bank statements, available for public inspection during the eight days before the election.

- **From Whom May I Accept Contributions?**

Generally, contributions from individuals, corporations, unions and other organizations are permitted. Candidates subject to contribution limits have special contributor restrictions explained in the PDC's manuals. By federal law, no foreign corporations or citizens (unless they have green cards), national banks and corporations organized by authority of Congress and federal government contractors may contribute to or spend funds on behalf of U.S. candidates.

- **Is There a Contribution Limit?**

State law sets contribution limits on donations to candidates for:

- state executive office
- city council\*
- legislative office
- school board
- judicial office
- Port of Seattle commissioner
- county office
- Port of Tacoma commissioner
- mayor\*

There are also limits on contributions given to bona fide political party and caucus political committees. See instruction manuals for details.

During the 21 days before the general election, no contributor, except the state committee of a bona fide political party, may give more than a total of \$50,000 to a statewide office candidate or \$5,000 to any other candidate or political committee (except for ballot measure committees). This restriction also applies to a candidate's personal funds.

Candidates must not accept contributions that exceed their respective limits.

\*Some cities have adopted more restrictive contribution limits. A candidate for mayor or city council should ask the city clerk whether there are local contribution limits.

- **Is There an Expenditure Limit?**

Candidates who choose Mini Reporting self-impose an expenditure limit of \$5,000. There are no expenditure limits for candidates who choose Full Reporting.

- **Must I Identify All Contributors?**

Anyone who donates monetary and in-kind contributions totaling more than \$25 over the course of your campaign must be identified by name and full address. Plus, if an individual gives you more than \$100 in the aggregate, you must show this person's occupation and the name, city and state of his or her employer.

- **May I Be Reimbursed for the Personal Funds I Spend on My Campaign?**

Reimbursements for the candidate's out-of-pocket campaign expenses must be made within three weeks or the reimbursement counts against the candidate's loan repayment limit. A candidate can be repaid up to \$5,000 for primary election loans and \$5,000 for general election loans. A candidate's contributions to his or her own campaign should be reported as loans in order to be eligible for repayment.

- **Are There Laws Governing Political Ads?**

Yes. Details are in the PDC's Political Advertising brochure or the Political Advertising section in the instruction manual.

For more information, contact PDC at

(360) 753-1111, toll-free 1-877-601-2828, [pdc@pdc.wa.gov](mailto:pdc@pdc.wa.gov) (e-mail), or visit PDC's Website (<http://www.pdc.wa.gov>).

Candidate information and training videos are available on the PDC's Facebook page.

<b>PUBLIC DISCLOSURE COMMISSION</b>  <div style="display: inline-block; vertical-align: middle; margin-left: 10px;">         711 CAPITOL WAY RM 206          PO BOX 40908          OLYMPIA WA 98504-0908          (360) 753-1111          Toll Free 1-877-601-2828       </div>		<h1 style="margin: 0;">Candidate Registration</h1>	<h1 style="margin: 0;">C1</h1> <p style="font-size: small;">(1/12)</p>
Candidate's Name (Give candidate's full name.)		Telephone Number (     )	
Candidate's Committee Name (Do not abbreviate.)		Fax Number (     )	
Mailing Address		Candidate's E-Mail Address	
City	County	Zip + 4	
1. What office are you running for? _____ Legislative District, County or City		Position No. _____ Do you now hold this office? Yes <input type="checkbox"/> No <input type="checkbox"/>	
2. Political party (if partisan office) _____		3. Date of general or special election _____	
4. How much do you plan to spend during your entire election campaign, including the primary and general elections? Based on that estimate, choose one of the reporting options below. If no box is checked you are obligated to use Option II, Full Reporting. See instruction manuals for information about reports required and changing reporting options.			
<input type="checkbox"/> <b>Option I MINI REPORTING:</b> In addition to my filing fee of \$_____, I will raise and spend no more than \$5,000, including any charges for inclusion in state and local voters pamphlets. I will not accept more than \$500 in the aggregate from any contributor except myself.			
<input type="checkbox"/> <b>Option II FULL REPORTING:</b> I will use the Full Reporting system. I will file the frequent, detailed campaign reports required by law.			
5. Treasurer's Name and Address. Does treasurer perform <u>only</u> ministerial functions? Yes ___ No ___. See WAC 390-05-243 and next page for details. List deputy treasurers on attached sheet.		Daytime Telephone Number (     )	
6. Persons who perform only ministerial functions on your behalf <u>and</u> on behalf of other candidates or political committees. List name, title and address of these persons. See WAC 390-05-243 and next page for details.		<input type="checkbox"/> Continued on attached sheet.	
7. Committee Officers and other persons who authorize expenditures or make decisions on your behalf. List name, title and address. See next page for definition of "officer." sheet.			
8. Campaign Bank or Depository _____		Branch _____ City _____	
9. Related or Affiliated Political Committees. List name, address and relationship. sheet.		<input type="checkbox"/> Continued on attached sheet.	
10. Campaign books must be open to the public by appointment between 8 a.m. and 8 p.m. during the eight days before the election, except Saturdays, Sundays, and legal holidays. In the space below, provide contact information for scheduling an appointment and the address where the inspection will take place. It is not acceptable to provide a post office box or an out-of-area address.			
<b>Street Address, Room Number, City where campaign books will be available for inspection</b>  In order to make an appointment, contact the campaign at (telephone, fax, e-mail): (     )			
11. <b>CERTIFICATION:</b> I certify that this report is true, complete and correct to the best of my knowledge.			
<b>Candidate's Signature</b> _____		<b>Date</b> _____	

Please consult PDC instruction manuals when completing this report. Reporting requirements are contained in and governed by RCW 42.17A and WAC 390.



**Who Must File** – Candidates who seek:

- state office (legislative or statewide executive),
- a state supreme court or state court of appeals position,
- local office in jurisdictions having 5,000 or more registered voters as of the last general election or in jurisdictions covering an entire county,
- local office in jurisdictions of any size if the candidate receives or expects to receive \$5,000 or more in contributions.

**When To File** – Within 2 weeks of becoming a candidate. A person becomes a candidate for PDC purposes when he or she **first** does any of the following:

- receives contributions, makes expenditures, or reserves space or facilities with intent to promote his or her candidacy;
- purchases commercial advertising space or broadcast time to promote his or her candidacy;
- authorizes another person to take one of these above actions on his or her behalf;
- announces publicly that he or she is seeking office; or
- files a declaration of candidacy with the appropriate elections official.

File an amended registration within 10 days of a material change to information provided on previously filed C-1. Reports are considered filed as of the postmark date or date hand-delivered to PDC.

**Where To File** – Send the **original to PDC** at the address **on the reverse side**. Candidates for city offices are advised to contact their City Clerk to learn if local filing is required by local ordinance. Keep a copy for the campaign's records.

**“Officer” of a Candidate’s Committee** – Officer of a candidate’s committee includes the following persons:

- any person designated as an officer on the C-1 registration statement, and
- any person who alone or in conjunction with other persons makes, directs, or authorizes contribution, expenditure, strategic or policy decisions on behalf of the committee. [WAC 390-05-245]

**Persons who perform “Ministerial Functions” for two or more campaigns**

A person may perform ministerial functions for a candidate and a political committee without jeopardizing that political committee’s eligibility to make independent expenditures or electioneering communications regarding that candidate as long as:

- the person performs solely ministerial functions for both the candidate and the political committee;
- the person is identified on both the candidate’s and political committee’s registration statements as a person performing ministerial functions for the campaign; and
- the person does not share information from or about one of the campaigns with the other campaign, or does not use information from or about one of the campaigns to assist the other campaign. [See RCW 42.17A.005 (13)(b)(ix) and WAC 390-05-243 for more detailed information.]

“Ministerial functions” means activities carried out as part of the duties of an administrative office without exercise of personal judgment or discretion. RCW 42.17A.005(33). Also see WAC 390-05-243 for a non-exclusive list of ministerial functions and a definition of administrative office. Typically, persons performing ministerial functions may, under the supervision of a candidate or committee officer, file PDC reports, make deposits, pay bills and maintain campaign finance records. However, if a person performs functions for both a candidate and a political committee and those functions for one or both campaigns entail duties beyond those deemed ministerial, any expenditure by the committee benefiting the candidate may be a contribution, rather than an independent expenditure or electioneering communication. [RCW 42.17A.005(33) and WACs 390-05-243 and 390-05-210]

**For Instruction Manuals and Reporting Forms click on the “Filer Resources” tab at [www.pdc.wa.gov](http://www.pdc.wa.gov)**

Refer to instruction manual for detailed assistance and examples.  <b>Deadlines:</b> Incumbent elected and appointed officials -- by April 15. Candidates and others -- within two weeks of becoming a candidate or being newly appointed to a position.  <b>SEND REPORT TO PUBLIC DISCLOSURE COMMISSION</b>	<b>DOLLAR CODE</b> <b>AMOUNT</b> A \$1 to \$3,999 B \$4,000 to \$19,999 C \$20,000 to \$39,999 D \$40,000 to \$99,999 E \$100,000 or more	R E C E I V E D
---	---	--------------------------------------

Last Name _____ First _____ Middle Initial _____  Mailing Address (Use PO Box or Work Address) * _____  City _____ County _____ Zip + 4 _____	Names of immediate family members, including registered domestic partner. If there is no reportable information to disclose for dependent children, or other dependents living in your household, do not identify them. Do identify your spouse or registered domestic partner. See F-1 manual for details.
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<b>Filing Status (Check only one box.)</b> <input type="checkbox"/> An elected or state appointed official filing annual report <input type="checkbox"/> Final report as an elected official. Term expired: _____ <input type="checkbox"/> Candidate running in an election: month _____ year _____ <input type="checkbox"/> Newly appointed to an elective office <input type="checkbox"/> Newly appointed to a state appointive office <input type="checkbox"/> Professional staff of the Governor's Office and the Legislature	<b>Office Held or Sought</b> Office title: _____ County, city, district or agency of the office, name and number: _____ Position number: _____ Term begins: _____ ends: _____
---	---

<b>1</b>	<b>INCOME</b>	<b>List each employer, or other source of income (pension, social security, legal judgment, etc.) from which you or a family member, including registered domestic partner, received \$2,000 or more during the period. Include stock options received during the reporting period that had a value of \$2,000 or more. (Report interest and dividends in Item 3.)</b>	
Show Self (S) Spouse (SP/DP) Dependent (D)	Name and Address of Employer or Source of Compensation     Check Here <input type="checkbox"/> if continued on attached sheet	Occupation or How Compensation Was Earned	Amount: (Use Code)

<b>2</b>	<b>REAL ESTATE</b>	<b>List street address, assessor's parcel number, or legal description AND county for each parcel of Washington real estate with value of over \$10,000 in which you or a family member, including registered domestic partner, held a personal financial interest during the reporting period. (Show partnership, company, etc. real estate on F-1 supplement.)</b>
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Property Sold or Interest Divested	Assessed Value (Use Code)	Name and Address of Purchaser	Nature and Amount (Use Code) of Payment or Consideration Received		
Property Purchased or Interest Acquired		Creditor's Name/Address	Payment Terms	Security Given	Mortgage Amount - (Use Code) Original   Current
All Other Property Entirely or Partially Owned					
Check here <input type="checkbox"/> if continued on attached sheet					

**3 ASSETS / INVESTMENTS - INTEREST / DIVIDENDS** List bank and savings accounts, insurance policies, stock, bonds and other intangible property (including but not limited to stock options) held during the reporting period.

A. Name and address of each bank or financial institution in which you, a family member, including registered domestic partner, had an account over \$20,000 any time during the report period.	Type of Account or Description of Asset	Asset Value (Use Code)	Income Amount (Use Code)
B. Name and address of each insurance company where you, a family member, including registered domestic partner, had a policy with a cash or loan value over \$20,000 during the period.			
C. Name and address of each company, association, government agency, etc. in which you, a family member, including registered domestic partner, owned or had a financial interest worth over \$2,000. Include stocks, bonds, ownership, retirement plan, IRA, notes, stock options, and other intangible property. If you, your spouse, registered domestic partner and/or dependents had decision making authority regarding individual assets/investments list each asset or investment, the value and any income amount. EXAMPLE: If you self-directed an investment account identify each stock or other asset in that account.			

Check here  if continued on attached sheet.

**4 CREDITORS** List each creditor you or a family member, including registered domestic partner, owed \$2,000 or more any time during the period. Don't include retail charge accounts, credit cards, or mortgages or real estate reported in Item 2.

Creditor's Name and Address	Terms of Payment	Security Given	AMOUNT (USE CODE)	
			Original	Present
Check here <input type="checkbox"/> if continued on attached sheet.				

**5** All filers answer questions A thru D below. If the answer is YES to any of these questions, the F-1 Supplement must also be completed as part of this report. If all answers are NO and you are a candidate for state or local office, an appointee to a vacant elective office, or a state executive officer filing your initial report, no F-1 Supplement is required.

**Incumbent elected officials and state executive officers filing an annual financial affairs report also must answer question E. An F-1 Supplement is required of these officeholders unless all answers to questions A thru E are NO.**

A. At any time during the reporting period were you, your spouse, registered domestic partner or dependents (1) an officer, director, general partner or trustee of any corporation, company, union, association, joint venture or other entity or (2) a partner or member of any limited partnership, limited liability partnership, limited liability company or similar entity including but not limited to a professional limited liability company? \_\_\_\_ If yes, complete Supplement, Part A.

B. Did you, your spouse, registered domestic partner or dependents have an ownership of 10% or more in any company, corporation, partnership, joint venture or other business at any time during the reporting period? \_\_\_\_ If yes, complete Supplement, Part A.

C. Did you, your spouse, registered domestic partner or dependents own a business at any time during the reporting period? \_\_\_\_ If yes, complete Supplement, Part A.

D. Did you, your spouse, registered domestic partner or dependents prepare, promote or oppose state legislation, rules, rates or standards for compensation or deferred compensation (other than pay for a currently-held public office) at any time during the reporting period? \_\_\_\_ If yes, complete Supplement, Part B.

E. **Only for Persons Filing Annual Report.** Regarding the receipt of items not provided or paid for by your governmental agency during the previous calendar year: 1) Did you, your spouse, registered domestic partner or dependents (or any combination thereof) accept a gift of food or beverages costing over \$50 per occasion? \_\_\_\_ or 2) Did any source other than your governmental agency provide or pay in whole or in part for you, your spouse, registered domestic partner and/or dependents to travel or to attend a seminar or other training? \_\_\_\_ If yes to either or both questions, complete Supplement, Part C.

**ALL FILERS EXCEPT CANDIDATES.** Check the appropriate box.

I hold a state elected office, am an executive state officer or professional staff. I have read and am familiar with RCW 42.52.180 regarding the use of public resources in campaigns.

I hold a local elected office. I have read and am familiar with RCW 42.17A.555 regarding the use of public facilities in campaigns.

**\*CANDIDATES:** Do not use public agency addresses or telephone numbers for contact information.

**CERTIFICATION:** I certify under penalty of perjury that the information contained in this report is true and correct to the best of my knowledge.

Signature \_\_\_\_\_ Date \_\_\_\_\_

Contact Telephone: ( ) \*

Email: \_\_\_\_\_(work) \*

Email: \_\_\_\_\_(Home) Optional

# Information Continued

# F-1

Name

<b>1 INCOME</b> (continued)			
Show Self (S) Spouse (SP) Dependent (D)	Name and Address of Employer or Source of Compensation	Occupation or How Compensation Was Earned	Amount: (Use Code)

<b>2 REAL ESTATE</b> (continued)					
Property Sold or Interest Divested	Assessed Value (Use Code)	Name and Address of Purchaser		Nature and Amount (Use Code) of Payment or Consideration Received	
		Creditor's Name/Address	Payment Terms	Security Given	Mortgage Amount - (Use Code) Original Current
Property Purchased or Interest Acquired					
All Other Property Entirely or Partially Owned					

<b>3 ASSETS / INVESTMENTS - INTEREST / DIVIDENDS</b> (continued)			
A. Name and address of each bank or financial institution	Type of Account or Description of Asset	Asset Value (Use Code)	Income Amount (Use Code)
B. Name and address of each insurance company			
C. Name and address of each company, association, government agency			

<b>4 CREDITORS</b> (continued)			AMOUNT (USE CODE)	
Creditor's Name and Address	Terms of Payment	Security Given	Original	Present