

MEMO

JEFFERSON COUNTY ELECTIONS DIVISION

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To: George Yount, Democratic Chair
Gene Farr, Republican Chair
Bill Miller, Democratic Contact
Jackie Aase, League of Women Voters

From: Betty Johnson, Elections Coordinator

Date: January 2, 2014 Amended and resent January 28, 2014

Subject: Election activities for the upcoming General Election on February 4, 2014 for the **Port Ludlow Drainage District**

We will be mailing approximately 1400 all mail ballots to all active voters in the Port Ludlow Drainage District on January 15, 2014.

A logic and accuracy test will not be conducted because ballots will be counted by hand.

Listed below is our schedule for this election. You may send an observer in at any time, but you may want to call first to confirm our start time. Below is the minimum number of observers we request.

<u>Date</u>	<u>Time</u>	<u>Function</u>	<u>Min # of Observers</u>
Jan. 21 – Feb. 18	8:30 a.m. – 4:30 p.m.	Processing Returned Ballots	1
Feb. 6	9:00 a.m.	Count Ballots – by hand	1
Feb. 4	8:00 p.m.	Results Talled (hand count)	1
Feb. 12	9:00 a.m.	Count additional ballots – if needed	1
Feb. 6	9:00 a.m.	Count additional ballots – if needed	1
Feb. 18	8:30 a.m.	Certify General Election	1

Parties will be notified of any changes to this schedule. Thank you.