



Jefferson County Canvassing Board

Rose Ann Carroll, Auditor / Canvassing Board Chair
David Sullivan, County Legislative Authority Chair
Michael Haas, Prosecuting Attorney

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Canvassing Board Meeting Jefferson County WA

Date & Time: August 18, 2015 / 10:00 a.m.
Location: Auditor's Office
Purpose: Certify August 4, 2015 Primary Election (RCW 29A.60.190)
(10 days after Feb/Apr Special / 14 days after Primary / 21 days after General)

Meeting called to order at 10:00 a.m. by Betty Johnson, Election Coordinator.

Canvassing Board Members:

Rose Ann Carroll, County Auditor
David Sullivan, County Legislative Authority, Chair
David Alvarez, Deputy County Prosecuting Attorney

The Canvassing Board met Aug. 17, 2015 at 12:30 p.m. to resolve challenged ballot issues in preparation for final certification on Aug. 18, 2015. See page 3.

Required Oaths:

- Oath of County Auditor: Chairman of the County Legislative Authority, or their designee, to administer the oath pursuant to RCW 29A.60.200 and signed by all three members at the beginning of the meeting.
- Delegation of Authority and Oaths for Canvassing Board Members or their designee: WAC 434-262-015. Obtained and filed with election materials.
- Oath for Personnel: Pursuant to WAC 434-240-240, this oath is required for the Auditor's Staff. Obtained and filed with election materials.

Required Notices:

- Notice of Election (RCW 29A.52.355): Published in the Port Townsend Jefferson County Leader in the June 24, 2015 issue and posted on the Elections web page.
- Notice of Availability of Services (RCW 29A.04.220). Included in Notice of Election.
- Notice of Logic & Accuracy Test (WAC 434-335-320). Included in Notice of Election.
- Notice to Political Parties - Sent via email June 4, 2015: 1) Requesting official observers; 2) Notification that staff will do all pre-inspection; and 3) Schedule of Events.

Test Deck:

Used to verify the tabulating equipment is accurately tabulating the votes cast as marked. The in-house Unofficial Logic and Accuracy test was completed June 3, 2015. The Official Logic and Accuracy test was completed June 26, 2015.

Ballot Count:

Cumulative & By Precinct Reports for the following counts include:
Aug. 4, 2015 – Election Night count
Aug. 5, 2015 – Additional ballots counted as part of canvassing process.
Aug. 7, 2015 – Additional ballots counted as part of canvassing process.

Aug. 17, 2015 – Additional ballots counted – Final printout for certification.

AutoMARK: (Disability Voting Access Unit)

One machine was programmed and ready for use 20 days prior to the election. NO voters used it for this election.

Logs:

Seal Logs: Logs verify that all election related materials remain under dual control at all times.

Spoiled Ballot Logs / Spoiled Ballots: Verifies all ballots spoiled are accounted for and secured with canvassing materials. A total of one (36) ballots were duplicated.

System log. for ballot tabulator: Showing no unauthorized access was made.

Undeliverable Ballots:

There were a total of 70 (.9%) undeliverable ballots out of 7544 mailed. They will be used for file maintenance in the voter registration database.

Reconciliation Report:

The number of ballots counted equals the number of voters given credit.

The number of All Mail Ballots voted and returned to the auditor is reported on the Cumulative Ballots Returned by Voting Precinct report. The number of returned ballots tabulated by precinct is verified with this report.

Challenged Ballots:

Challenge letters were sent to voters with instructions on how to resolve the challenge. Per RCW, on Aug. 12, 2015, a follow up phone call (if phone number was available) was made to those voters who did not respond to the challenge letter. They had until the day prior to certification to resolve the challenge.

One voter returned the signed declaration envelope without a ballot. This voter did receive a challenge letter but only had till 8:00 p.m. election night to resolve the challenge.

Miscellaneous:

- Replacement ballots: A total of seventeen (17) replacement ballots were issued.
- Ballots Deposited at Drop Sites: 1360 (48%). Drop box on counter in Auditor's office, drop box behind courthouse & drop box at county library).
- Ballots Returned by Mail: 1445 (52%).

Preliminary Canvassing Board Meeting on Aug. 17, 2015 to resolve ballots referred to Canvassing Board called to order at 12:30. All Canvassing Board Members were present.

Ballots referred to the Canvassing Board (Aug. 17, 2015):

• Post Marked Too Late	14
• No Signature:	5
• Questionable Signatures	<u>6</u>
Total Ballots Referred to Canvassing Board:	25

Ballots referred to the Canvassing Board were reviewed by the Canvassing Board Members on 5/11/15. Questionable ballots that were accepted, as noted, were processed and included in the final count.

Item#

G-1	Post Mark Too Late (14)	Authorization to reject		_____
G-2	No Signature (5)	Authorization to reject		_____
		Accept	Reject	Refer to POA
1	Questionable Signature	<u>X</u>	_____	_____
2	Questionable Signature	<u>X</u>	_____	_____
3	Questionable Signature	<u>X</u>	_____	_____
4	Questionable Signature	_____	<u>X</u>	_____
5	Questionable Signature	_____	<u>X</u>	_____
6	Questionable Signature	<u>X</u>	_____	_____
7	Attempted to Vote Twice (Signed by someone else)	_____	<u>X</u>	<u>X</u>
8	No Declaration Envelope	_____	<u>X</u>	_____

Note: One ballot declaration was returned without a ballot inside. Voter was sent letter saying he could get a ballot and cast a vote no later than 8:00 p.m. Election Night. No action needed by CB.

Number of Ballots Rejected by Canvassing Board: 23 8/17/15 (includes one ballot referred to PAO)

Number of Ballots referred to Prosecutor's office: 1 8/17/15

All ballots referred to the Canvassing Board will be packed in the retention box.

Need a motion to reject item #'s G-1 & G-2 and items 4, 5 & 8 as noted above and refer item 7 to PAO.

Motion made by: David A.

Motion Second by: David S.

All in favor: Motion carried unanimously.
Motion made and passed on Aug. 17, 2015

Canvassing Board Meeting on Aug. 17, 2015 to resolve ballots referred to Canvassing Board adjourned at 12:45 p.m.

Total All Mail Ballots Issued: **7544** (there were **six (6)** ACP voters for this election). **Two (2)** ACP ballots were returned and counted.

Total All Mail Ballots Returned as valid and reconciled with credit for voting: **2,798**

Other Canvassing Items Include:

- All correspondence pertaining to this election.
- Affidavits of Publication.
- Correspondence for all resolved & unresolved challenged ballots (to include call center log).
- Certification of Mailing for Mail Ballots
- Record of Emailed ballots.

Security:

All materials for canvassing this election, including all voted ballots and spoiled ballots, are secured with a numbered seal and will remain secured until the time passes for a recount. At that time, materials will be placed in retention boxes with numbered paper seals on them and sent to retention. RCW 29A.60.110

Questions / Comments?

Certificate of Canvassing Board signed.

Official returns will be sent to:

Office of Secretary of State
Clallam County Auditor's Office

These minutes shall be open to public inspection. RCW 42.32.030

Motion to adjourn:

Motion made by: _____

Motion Second by: _____

All in favor: Motion carried _____.

Meeting Adjourned at _____ a.m.

Dated at Port Townsend, Washington this 18th day of Aug 2015.

Rose Ann Carroll, County Auditor

David Sullivan, County Legislative Authority, Chair

David Alvarez, Deputy County Prosecuting Attorney