



## Jefferson County Canvassing Board

Rose Ann Carroll, Auditor / Canvassing Board Chair  
David Sullivan, County Legislative Authority Chair  
Michael Haas, Prosecuting Attorney

1820 Jefferson St. / P O Box 563, Port Townsend, WA 98368  
(P) 360.385.9118 ♦ (F) 360.385.9228

### Canvassing Board Meeting Jefferson County WA

Date & Time: November 24, 2015 / 10:00 a.m.  
Location: Auditor's Office  
Purpose: Certify November 3, 2015 General Election (RCW 29A.60.190)  
(10 days after Feb/Apr Special / 14 days after Primary / **21 days after General**)

Meeting called to order at 10:00 a.m. by Betty Johnson, Election Coordinator.

#### Canvassing Board Members:

Rose Ann Carroll, County Auditor  
David Sullivan, County Legislative Authority, Chair  
David Alvarez, Deputy County Prosecuting Attorney

The Canvassing Board met Nov. 23, 2015 at 12:30 p.m. to resolve challenged ballot issues in preparation for final certification on Nov. 24, 2015. See page 3 & 4.

#### Required Oaths:

- Oath of County Auditor: Chairman of the County Legislative Authority, or their designee, to administer the oath pursuant to RCW 29A.60.200 and signed by all three members at the beginning of the meeting.
- Delegation of Authority and Oaths for Canvassing Board Members or their designee: WAC 434-262-015. Obtained and filed with election materials.
- Oath for Personnel: Pursuant to WAC 434-250-120(3), this oath is required for the Auditor's Staff. Obtained and filed with election materials.

#### Required Notices:

- Notice of Election (RCW 29A.52.355): Published in the Port Townsend Jefferson County Leader in the Sept. 23, 2015 issue and posted on the Elections web page.
- Notice of Availability of Services (RCW 29A.04.220). Included in Notice of Election.
- Notice of Logic & Accuracy Test (WAC 434-335-320). Included in Notice of Election.
- Notice to Political Parties - Sent via email Sept. 16, 2015: Provided them with schedule of events & requested official observers.

#### Test Deck:

Used to verify the tabulating equipment is accurately tabulating the votes cast as marked. The in-house Unofficial Logic and Accuracy test was completed Sept. 29, 2015. The Official Logic and Accuracy test was completed Oct. 13, 2015. Kay Ramsay, representative of the Office of the Secretary of State, was present.

#### Ballot Count - Cumulative & Precinct Reports for the following counts:

Nov. 3, 2015 – Election Night count  
Nov. 5, 2015 – Additional ballots counted.  
Nov 13, 2015 – Additional ballots counted as part of canvassing process only (not released to public).

Nov. 23, 2015 – Additional ballots counted – Final printout used for certification.

**AutoMARK: (Disability Voting Access Unit)**

One machine was programmed and ready for use 20 days prior to the election. NO voters used it for this election.

**Logs:**

Seal Logs: Logs verify that all election related materials remain under dual control at all times.

Spoiled Ballot Logs / Spoiled Ballots: Verifies all ballots spoiled are accounted for and secured with canvassing materials. A total of 684 ballots were duplicated (5.4%).

System log. for ballot tabulator: Showing no unauthorized access was made.

**Undeliverable Ballots:**

There were a total of 190 (.8%) undeliverable ballots out of 23021 mailed. They will be used for file maintenance in the voter registration database.

**Reconciliation Report:**

The number of ballots counted equals the number of voters given credit.

The number of All Mail Ballots voted and returned to the auditor is reported on the Cumulative Ballots Returned by Voting Precinct report. The number of returned ballots tabulated by precinct is verified with this report.

**Challenged Ballots:**

Challenge letters were sent to voters with instructions on how to resolve the challenge. Per RCW, on Nov. 18, 2015, a follow up phone call (if phone number was available) was made to those voters who did not respond to the challenge letter. They had until the day prior to certification to resolve the challenge.

**Miscellaneous:**

- Replacement ballots: A total of 114 replacement ballots were issued.
- Ballots Deposited at Drop Sites: 5236 (41%).
- 125 voters in precinct 600-B were not mailed a ballot in the initial mailing on 10/14/15. This issue was identified on 10/26/15 and ballots were mailed to those voters that same day. I missed a step in the process while creating the split for precinct 600 when Clallam/Jefferson Fire Protection District No. 1 was created in our system. This resulted in those voters not being recognized by the system when creating this election. A step has been added to the check list prior to each election so this cannot happen again.
  - o Based on 2013 General election returns for precinct 600, the percentage of voters returning a ballot for this election was not different than in 2013. 2013 was 50.4 percent of the county average and 2015 was 50.01 percent of the county average.
- There was a declared Write In candidate for Port Ludlow Fire District No. 3, Commissioner Position No. 3. There were 95 write-ins.

Preliminary Canvassing Board Meeting on Nov. 23, 2015 to resolve ballots referred to Canvassing Board called to order at 12:30. All Canvassing Board Members were present.

Ballots referred to the Canvassing Board (Nov. 23, 2015):

- Post Marked Too Late (G-1) 71
- No Signature (G-2) 35
- Questionable Signatures (#'s 1 – 41) 41
- Didn't sign last name (#'s 42 – 48) 7
- Attempted to vote twice? (#'s 49 – 50) 2
- Ballot signed by someone not registered - signed someone else's ballot (# 51) 1
- Ballot returned by cancelled voter - cancelled after ballot was issued (# 52) 1
- Voter intent not able to determine (#53) 1

**Total Ballots Referred to Canvassing Board: 159**

Ballots referred to the Canvassing Board were reviewed by the Canvassing Board Members on 11/23/15. Questionable ballots that were accepted, as noted, were processed and included in the final count.

**Item#**

<b>G-1</b>	Post Mark Too Late	Authorization to reject	<u>  X  </u>
<b>G-2</b>	No Signature	Authorization to reject	<u>  X  </u>

		Accept	Reject	Refer to POA
<b>1</b>	Questionable Signature	<u>  X  </u>	<u>      </u>	<u>      </u>
<b>2</b>	Questionable Signature	<u>      </u>	<u>  X  </u>	<u>      </u>
<b>3</b>	Questionable Signature	<u>  X  </u>	<u>      </u>	<u>      </u>
<b>4</b>	Questionable Signature	<u>      </u>	<u>  X  </u>	<u>      </u>
<b>5</b>	Questionable Signature	<u>      </u>	<u>  X  </u>	<u>      </u>
<b>6</b>	Questionable Signature	<u>  X  </u>	<u>      </u>	<u>      </u>
<b>7</b>	Questionable Signature	<u>  X  </u>	<u>      </u>	<u>      </u>
<b>8</b>	Questionable Signature	<u>  X  </u>	<u>      </u>	<u>      </u>
<b>9</b>	Questionable Signature	<u>  X  </u>	<u>      </u>	<u>      </u>
<b>10</b>	Questionable Signature	<u>  X  </u>	<u>      </u>	<u>      </u>
<b>11</b>	Questionable Signature	<u>      </u>	<u>  X  </u>	<u>      </u>
<b>12</b>	Questionable Signature	<u>      </u>	<u>  X  </u>	<u>      </u>
<b>13</b>	Questionable Signature	<u>  X  </u>	<u>      </u>	<u>      </u>
<b>14</b>	Questionable Signature	<u>      </u>	<u>  X  </u>	<u>      </u>
<b>15</b>	Questionable Signature	<u>  X  </u>	<u>      </u>	<u>      </u>
<b>16</b>	Questionable Signature	<u>  X  </u>	<u>      </u>	<u>      </u>
<b>17</b>	Questionable Signature	<u>      </u>	<u>  X  </u>	<u>      </u>
<b>18</b>	Questionable Signature	<u>  X  </u>	<u>      </u>	<u>      </u>
<b>19</b>	Questionable Signature	<u>      </u>	<u>  X  </u>	<u>      </u>
<b>20</b>	Questionable Signature	<u>      </u>	<u>  X  </u>	<u>      </u>
<b>21</b>	Questionable Signature	<u>  X  </u>	<u>      </u>	<u>      </u>
<b>22</b>	Questionable Signature	<u>  X  </u>	<u>      </u>	<u>      </u>
<b>23</b>	Questionable Signature	<u>      </u>	<u>  X  </u>	<u>      </u>
<b>24</b>	Questionable Signature	<u>      </u>	<u>  X  </u>	<u>      </u>
<b>25</b>	Questionable Signature	<u>      </u>	<u>  X  </u>	<u>      </u>
<b>26</b>	Questionable Signature	<u>      </u>	<u>  X  </u>	<u>      </u>
<b>27</b>	Questionable Signature	<u>  X  </u>	<u>      </u>	<u>      </u>
<b>28</b>	Questionable Signature	<u>  X  </u>	<u>      </u>	<u>      </u>
<b>29</b>	Questionable Signature	<u>  X  </u>	<u>      </u>	<u>      </u>
<b>30</b>	Questionable Signature	<u>      </u>	<u>  X  </u>	<u>      </u>

	Accept	Reject	Refer to POA
31 Questionable Signature	<u>  X  </u>	<u>      </u>	<u>      </u>
32 Questionable Signature	<u>  X  </u>	<u>      </u>	<u>      </u>
33 Questionable Signature	<u>  X  </u>	<u>      </u>	<u>      </u>
34 Questionable Signature	<u>      </u>	<u>  X  </u>	<u>      </u>
35 Questionable Signature	<u>  X  </u>	<u>      </u>	<u>      </u>
36 Questionable Signature	<u>  X  </u>	<u>      </u>	<u>      </u>
37 Questionable Signature	<u>  X  </u>	<u>      </u>	<u>      </u>
38 Questionable Signature	<u>  X  </u>	<u>      </u>	<u>      </u>
39 Questionable Signature	<u>  X  </u>	<u>      </u>	<u>      </u>
40 Questionable Signature	<u>      </u>	<u>  X  </u>	<u>      </u>
41 Questionable Signature	<u>  X  </u>	<u>      </u>	<u>      </u>
42 Didn't sign last name	<u>  X  </u>	<u>      </u>	<u>      </u>
43 Didn't sign last name	<u>  X  </u>	<u>      </u>	<u>      </u>
44 Didn't sign last name	<u>      </u>	<u>  X  </u>	<u>      </u>
45 Didn't sign last name	<u>  X  </u>	<u>      </u>	<u>      </u>
46 Didn't sign last name	<u>  X  </u>	<u>      </u>	<u>      </u>
47 Didn't sign last name	<u>      </u>	<u>  X  </u>	<u>      </u>
48 Didn't sign last name	<u>      </u>	<u>  X  </u>	<u>      </u>
49 Attempted to Vote Twice (Signed by someone else?)	<u>      </u>	<u>      </u>	<u>  X  </u>
50 Attempted to Vote Twice (Signed by someone else?)	<u>      </u>	<u>      </u>	<u>  X  </u>
51 Not registered	<u>      </u>	<u>  X  </u>	<u>      </u>
52 Cancelled after ballot was issued	<u>      </u>	<u>  X  </u>	<u>      </u>
53 Voter intent (to be determined)	<u>  X(p)</u>	<u>      </u>	<u>      </u>

(p) = partial ballot counted

Number of Ballots Rejected by Canvassing Board:   23   11/23/15  
Includes 2 referred to PAO / Does not include Groups 1 & 2.

All ballots referred to the Canvassing Board will be packed in the retention box.

Need a motion to reject item #'s G-1 & G-2 and 23 items as noted above.

Motion made by: David Alvarez

Motion Second by: David Sullivan

All in favor: Motion carried unanimously.

Motion made and passed on Nov. 23, 2015

Canvassing Board Meeting on Nov. 23, 2015 to resolve ballots referred to Canvassing Board adjourned at p.m.

Total All Mail Ballots Issued: **23,021** (there were 10 ACP voters for this election). 4 ACP ballots were returned and counted.

Total All Mail Ballots Returned as valid and reconciled with credit for voting: **12,676**

**Other Canvassing Items Include:**

- All correspondence pertaining to this election.
- Affidavits of Publication.
- Correspondence for all resolved & unresolved challenged ballots (to include call center log).
- Certification of Mailing for Mail Ballots
- Record of Emailed ballots.

**Security:**

All materials for canvassing this election, including all voted ballots and spoiled ballots, are secured with a numbered seal and will remain secured until the time passes for a recount. At that time, materials will be placed in retention boxes with paper seals on them and sent to retention. RCW 29A.60.110

**Recount:**

- At the time of certification, a mandatory recount was not required.
- The last day to request a recount is Nov. 26, 2015 (within 2 days of certification). The board will be notified immediately if a recount is requested.

**Questions / Comments?**

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**Official returns will be sent to:**

Office of Secretary of State  
Clallam County Auditor's Office  
All districts on the ballot.

Certificate of Canvassing Board signed.

These minutes shall be open to public inspection. RCW 42.32.030

Motion to adjourn:

Motion made by: \_\_\_\_\_

Motion Second by: \_\_\_\_\_

All in favor: Motion carried \_\_\_\_\_.

Meeting Adjourned at \_\_\_\_\_ a.m.

Dated at Port Townsend, Washington this 24<sup>th</sup> day of November 2015.

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Rose Ann Carroll, County Auditor

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David Sullivan, Chair, County Legislative Authority

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David Alvarez, Deputy, County Prosecuting Attorney