

# Candidate Statement Guidelines

## Statement Deadline – Friday, May 27 by 5 pm

**Your candidate statement, biography and photo must be submitted online or emailed.** Superior Court Judge Statements are eligible to be printed in the State Voters' Pamphlet.

If you file online, you should receive an email with a link to submit your statement online. If you do not receive the email after filing, you can contact the elections department at (360) 427-9670 ext. 470 or [elections@co.mason.wa.us](mailto:elections@co.mason.wa.us) and we can send you the link again.

To email your submission, please send it to: [elections@co.mason.wa.us](mailto:elections@co.mason.wa.us).

## Biography

In addition to your statement, you may provide a **100 word biography**. If you submit your statement online, you will be prompted to respond with information on the following topics: Elected Experience, Other Professional Experience, Education, and Community Service. The sum total of the information in these categories must not exceed 100 words.

## Statement

You are allowed a **200 word statement**. Please proofread carefully; your statement and biography will not be corrected for spelling or grammar errors. Tables, lists and bullets are not allowed.

We will reject any statement or portion of a statement containing obscene, vulgar, profane, scandalous, libelous or defamatory matter, or language which in any way cites, counsels, promotes or advocates hatred, abuse, violence and/or hostility toward, or which tends to cause ridicule or shame upon any person or group of persons by reason of sex, race, color, religion or manner of worship or any language or matter the circulation of which is prohibited by Federal law.

## Photo

Digital photos must be submitted online or emailed to [elections@co.mason.wa.us](mailto:elections@co.mason.wa.us) as a .tif or .jpg file.

No photo may reveal clothing that suggests the wearer has held a public office. Additionally, no photo may reveal clothing or insignia of any organization that advocates or teaches racial or religious intolerance. The photo should be limited to the head and shoulders and should not be more than five years old.

## **Review Process**

Candidates whose submission does not conform to the word count or content requirements will be contacted by phone and/or email and given the opportunity to submit a corrected statement due the following day by 5 pm.

If a candidate does not submit a new statement, then the statement will be changed in the following way dependent on the situation:

- Statements and biographies exceeding the word limit will be shortened by deleting full sentences from the end until the submission meets the word limit.
- All formatting will be removed from any tables, lists or bullets and only the text will appear.
- Any sentences that contain any rejected content will be removed from the statement without regard to content or clarity of the rest of the statement or biography.

## **Publication**

The submitted statements, biographies and photos will be printed and mailed to Military and Overseas Voters no later June 17, 2016. They will be published in the online voters' guide on our website, [www.co.mason.wa.us/elections](http://www.co.mason.wa.us/elections) no later than June 24, 2016.

## **General Election**

The statement, biography and photo submitted for the Primary will continue to be displayed for any candidate who qualifies for the General Election. If a candidate wishes to update their statement or missed the original deadline they must submit their statement, biography and photo no later than September 4, 2016 at 5 pm via email to [elections@co.mason.wa.us](mailto:elections@co.mason.wa.us).

## **More Information**

If you have further questions, please contact the Mason County Elections Department at (360) 427-9670 ext. 470.