

Electronic Document Recording

The Auditor's Office now offers Electronic document recording (e-Recording). This service allows you to record your documents more rapidly than if the documents were mailed. Documents must be submitted through a third party vendor, and we are currently contracted with two: Simplifile and CSC.

FAQ

What kind of documents can be electronically recorded?

Almost any kind of document type may be e-recorded. The only exceptions are document types that require excise tax clearance and any type of map.

Do e-Recorded documents need to meet regular format requirements?

Yes, all regular formatting requirements apply to e-Recording documents.

How is the payment processed for e-recorded documents?

Payments are handled through the submitting vendor.

The submitting vendors may have additional requirements and restrictions. You may contact the vendors at

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| ➤ CSC | (866) 652-0111 | www.erecording.com |
| ➤ Simplifile | (800) 460-5657 | www.simplifile.com |