Electronic Document Recording

The Auditor's Office now offers Electronic document recording (e-Recording). This service allows you to record your documents more rapidly than if the documents are mailed. Documents must be submitted through a third party vendor, and we are currently contracted with two, Simplifile and Ingeo.

FAQ

What kind of documents can be electronically recorded?

Almost any document type may be e-recorded. The only exceptions are document types that require excise tax clearance and any type of map.

Do e-recorded documents need to meet regular format requirements?

Yes, all regular formatting requirements apply to e-recorded documents

How is the payment processed for e-recorded documents?

Payments are handled through the submitting vendor.

The submitting vendors may have additional requirements and restrictions. You may contact the vendors at

- INGEO SYSTEMS, INC **(435)-755-9837** www.erecording.com
- Simplifile **(800)-460-5657** www.simplifile.com